

Cal Poly Wheelmen Policy

There will be an Officer's Meeting held each week to make all minor decisions. Major decisions will go to the club for a vote as presented by the officers.

An annual membership date of September 1st will be established in to parallel the school year.

Changes in club policy are to be brought before the Officer Core, to be reviewed by the Officer Core and then presented to the club members.

All vehicles rented as the Cal Poly Wheelmen or for a Cal Poly Wheelmen function must carry damage insurance. The Officer Core will determine appropriate discipline on a case by case basis as deemed necessary.

The club will use local merchants whenever possible for the purchase of merchandise used in club functions.

A policy statement folder will be established and will be kept with the secretary. One copy of this policy document will be kept with the secretary and one copy with the president. Any new policy statements will appear in the minutes and will be listed separately for easier access.

The Wheelmen Contact List may not be provided, in any form, to any person or organization that is not a member of the Club or a governing body.

The club ride calendar shall only include rides promoting the cause of bicycling consistent with the club's bylaws and those other rides as directed by the board.

Online web pages, email group mail, and the forum shall not contain commercial advertisements.

At the last officer meeting before elections, the club policies established that year will be reviewed. The outgoing president, secretary, and all officers will prepare folders (Bylaws, policies, and other relevant information) for replacement officers.

The Treasurer will utilize computer tools which allow the Club to maintain historical financial records and use them for comparison as part of the accounting computer programs.

The club's budget process year begins in June and ends in May of the following year.

Officer Core meets as the Budget Committee before Officer Elections and drafts a budget for the following calendar year. Income and expenses must balance. After Elections, the new Officers review and approve proposed budget at the first meeting.

The budget is presented to the general membership at the first meeting, after elections, for approval.

Ride leaders are to encourage riders to stay as far to the right as possible and ride single file and remember that they share the road with motor vehicles.

All rides, unless otherwise noted are to be considered beginner's rides, with a no drop policy, a basic safety lesson, and equipment check (helmet and gear)

The club will reimburse the cost of putting on a special event ride, approved by the Mountain or Road coordinator (up to \$5 per rider), and provided the special event ride has been publicized for two weeks prior.

Promotion:

Advertisements by non-members are prohibited unless the Officer Core deems them beneficial to the General Membership.

Whenever applicable, no one may promote sponsor's competitor.

All Flyers must carry the name "Cal Poly Wheelmen" or some variation thereof, and be approved by the Officer Core.

The Wheelmen advertise only bicycles and any related products.

Avoid references to specific religion.

Do not print anything that is derogatory or that will incite local business establishment(s).

The Wheelmen don't promote other clubs' or local shops regular rides.

Any changes to the ride calendar must be approved by the Road or Mountain Coordinator before publication.